**Exeter - UBC**

**Match Funded Joint Proposal Scheme - Application Form**

Please return the completed form to [S.Westhead@exeter.ac.uk](mailto:S.Westhead@exeter.ac.uk) by 13th July 2018.

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| **1. Name of proposed initiative *(max 70 characters, can be provisional)*** |
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| **2. Applicants** | |
| **Lead Applicant (Exeter)** | |
| Name |  |
| Post |  |
| Department |  |
| Email |  |
| Phone |  |
| **Co-Applicant (UBC)** | |
| Name |  |
| Post |  |
| Department |  |
| Email |  |
| Phone |  |

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| **3. START DATE** | **END DATE** | **AMOUNT REQUESTED (Max GBP £40,000 based on £20k match funding per institution)** |
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| **4. Please outline your project and the opportunity that you intend to address through this collaboration and why** *(300 words max).* |
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| **5.** **Please describe how you intend to use the funding. Please detail activities, their anticipated occurrence and the anticipated outcome of your activity** *(500 words max). You should clearly state the aims of the activity, outcomes and benefits, how it will develop collaboration and provide a brief work plan.* |
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| **6.** **Anticipated outcomes and benefits**  *(300 words max). Please articulate the anticipated outcomes of your project, including any expected co-publications, policy papers, larger research grant submissions, innovations to the student experience, and benefits for student recruitment: As well as how the initiative will contribute to expanding and sustaining the Exeter-UBC relationship.* |
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| **7.** **COSTS:** Please provide a breakdown of the costs associated with this project – this should include direct costs only. Justification for each element should be provided. The award monies must be spent by the end of July 2019. |
| Exeter:  UBC:  Total: |

|  |  |
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| **8.** **In submitting this application, we confirm that the information given is accurate.**  Please ensure that all costs have been developed and approved according to your internal processes. Applications will be shown to ADIDs for comment. | |
| SIGNATURE OF LEAD APPLICANT  SIGNATURE OF LEAD APPLICANT’S HEAD OF DEPARTMENT  SIGNATURE OF CO-APPLICANT  SIGNATURE OF CO-APPLICANT’S HEAD OF DEPARTMENT | DATE  DATE  DATE  DATE |

**9. Supporting documentation**

Please attach any relevant supporting documentation e.g. support letter if third partner is involved, confirming participation and any relevant financial / in-kind contributions; market research, etc.